

## **AARNet Privacy Policy**

---

In order to provide you with products and services, or to conduct workshops, seminars conferences and other APL events, AARNet Pty Ltd (APL) may need to collect and use information about you. APL is committed to protecting your privacy, managing your personal information in a secure environment and using your information for APL related business purposes only.

APL respects and upholds your rights to privacy protection under the National Privacy Principles contained in the Privacy Act 1988, which apply to APL from their introduction on 21st December 2001. This policy describes how we manage any personal information we have about you

### *Collecting Personal Information*

In general, APL collects personal information for the purpose of providing a product or service to you, or for facilitating your attendance at an APL event. Personal information collected by APL will be held securely and in accordance with this policy. APL will inform you when and for what purpose we collect personal information and how the information will be used.

APL does not collect personal information about you when you access the APL web site <http://www.aarnet.edu.au>.

If information about you is no longer needed by APL, we will take all reasonable steps to permanently de-identify the information collected about you.

### *Use & Disclosure*

APL will only use your personal information:

- for the purposes for which we collected the information;
- for purposes that are related to these purposes; and
- with your consent.

APL will not disclose your personal information to any other person unless:

- the disclosure is made for a purpose for which we collected the information, or a related purpose; or
- the information is necessary to conduct a transaction between you and that person or organisation and that transaction has been requested by you; or
- we are required by law to do so; or

- APL, who will be required to maintain the same or similar privacy principles as specified in privacy legislation ; or
- you have given APL consent to do so.

## *Security and Confidentiality*

APL will take reasonable steps to ensure that all information held or disclosed is accurate, complete, up-to-date and stored in a secure environment accessed only by authorised persons.

## *Openness*

You may request access to personal information we hold about you by contacting the Executive Director by email or in writing. You may request amendment of any inaccuracies or incomplete personal information held about you.

AARNet Pty Ltd  
GPO Box 1142  
Canberra ACT 2601  
[inquiries@aarnet.edu.au](mailto:inquiries@aarnet.edu.au)

This policy represents APL's Privacy Policy as at May 2002. APL may change this policy from time to time. For further Privacy information, please refer to [The Australian Privacy Commissioner's Web Site.](#)

## **AARNet Privacy Policy for handling of personal information for Advanced Internet Workshops and other events**

AARNet Pty Ltd (APL) will handle any personal information collected from you in accordance with its Privacy Policy and the National Privacy Principles contained in the Privacy Act 1988. Personal information collected for APL events such as Advanced Internet Workshops, seminars and conferences that are organised by APL may be used:

- a) for administrative purposes such as registration; and
- b) to notify you of further related APL events and activities; and will not be disclosed to third parties except:
- c) to a service provider for the sole purpose of performing an activity on behalf of APL in relation to the event or other events. In this case, APL will use all reasonable efforts to ensure that the recipient handles your Personal Information in accordance with appropriate privacy principles; and
- d) in the case that your name and other relevant information is published on the APL web site in a list of attendees at the event.

Your prior consent will be sought for any other proposed disclosure. Please contact APL for any further information on its Privacy Policy. You may request access to personal information we hold about you by contacting the Executive Director by email or in writing. You may request amendment of any inaccuracies or incomplete personal information held about you.